

# MEMORANDUM OF UNDERSTANDING

## A MEMORANDUM OF UNDERSTANDING FOR MINISTRY PARTNERSHIP BETWEEN

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### AND CORNERSTONE ASSISTANCE NETWORK

This Memorandum of Understanding (MOU) is entered by and between Cornerstone Assistance Network (CAN), and \_\_\_\_\_, for the purpose of clearly defining Network Partner roles and responsibilities in the implementation of services to the poor and needy in our community.

The administrator for CAN will be will be Dr. Roddy Youree, Chief Operating Officer, 3500 Noble Av., Fort Worth, Texas 76111, telephone 817.632.6000. The Administrator for

\_\_\_\_\_ will be \_\_\_\_\_  
Name of Organization Name of Administrator

\_\_\_\_\_ .  
Address Telephone e-mail

### I. ROLES AND RESPONSIBILITIES

A. CAN will:

1. Operate with organizational integrity and accountability as evidenced through a long-time membership with the Evangelical Council of Financial Accountability (EFCA).
2. Make available professional staff and expertise for assistance in assessing individual and community needs.
3. Provide staff, volunteers, and clients access to available resources including emergency food, clothing, furniture, medical, housing, and job training opportunities.
4. Provide individual and group volunteer training and service opportunities.
5. Offer Quarterly Networking luncheons;
6. Organizational training and technical assistance for leaders and start-up ministries;
7. Provide community recognition as a "Network Partner" of Cornerstone.

B. \_\_\_\_\_ will:

1. Be a Network "Service Point" to the poor in your community.
2. Designate a staff person or member as a Client Network Liaison.
3. Identify case managers and/or mentors for client follow-up and accountability.
4. Attend volunteer and mentor trainings as required.
5. Diligently work and advocate on behalf of the poor in our area so that poverty might be alleviated.

Signed on this date: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name of Authorized Staff Person

\_\_\_\_\_  
Position

\_\_\_\_\_  
Name of Church or Organization

\_\_\_\_\_  
Signature of Administrator of MOU

\_\_\_\_\_  
Printed Name of Administrator of MOU

\_\_\_\_\_  
Position

\_\_\_\_\_  
Roddy K. Youree  
Chief Operating Officer  
Cornerstone Assistance Network

\_\_\_\_\_  
Secondary Contact for Client Aid

\_\_\_\_\_  
Secondary Contact Phone

\_\_\_\_\_  
Secondary Contact Email Address