Thank you for considering the donation of a vehicle to Cornerstone. Here is the process:

1. Donor brings the vehicle, keys, and signed negotiable title to Cornerstone’s Administrative Office;
2. Cornerstone provides completed Transfer of Title Application and Vehicle Gift Transfer (signature of donor must be notarized – Cornerstone provides notary service);
3. Donor is mailed a “thank you” letter that serves as a tax receipt for the donation;
4. In order to comply with non-profit regulations, Cornerstone transfers the title from the donor’s name into Cornerstone’s name;
5. Once the official title is received (2-3 weeks later), Cornerstone chooses a client who will receive the vehicle;
6. The participant receiving the vehicle then transfers the title from Cornerstone into their name.

Frequently Asked Questions:

1. Does Cornerstone accept all vehicles?
   Donated vehicles should be running well and have minimal maintenance requirements. Vehicle must have current state inspection. Please remember that recipients do not have large amounts in reserve for repairs.

2. What is the Transfer of Title Application?
   The Transfer of Title Application is a required form provided by the County Tax Assessors Office. It requires both the donor’s and the recipient’s signatures and the signed title. Directions for getting a duplicate title are available at: http://txdmv.gov/motorists/buying-or-selling-a-vehicle/get-a-copy-of-your-title.

3. What is the Vehicle Gift Transfer Form?
   The Vehicle Gift Transfer Form confirms that the gift is being made to a non-profit 501(c)(3) organization. This allows for Cornerstone to pay $10 as a gift tax, rather than taxes based on the full value of the vehicle.

4. Why does the process take up to several weeks?
   In order for a donor to claim the donation as a charitable gift, Cornerstone must have full possession and ownership of the vehicle. This also protects Cornerstone’s non-profit status. Without this process, the donation is considered a gift to the participant rather than to Cornerstone and cannot be considered as a tax deduction by the donor.

5. How is a participant chosen?
   Recipients of the donated vehicles must be Cornerstone participants. These participants are selected on a needs-basis only and must be able to provide insurance prior to the car being transferred to their name. Case managers are consulted prior to selection to ensure that participant is able to manage the ongoing expenses of owning a vehicle.

6. What if my vehicle is not running?
   You may donate non-running vehicles online at www.CharityMotors.org and list Cornerstone as your chosen nonprofit. They will repair and sell the vehicle and send Cornerstone the profits. Charity Motors will provide your receipt for tax purposes.